



RUSHMOOR BOROUGH COUNCIL

LICENSING AND GENERAL PURPOSES COMMITTEE

*at the Council Offices, Farnborough on
Monday, 30th January, 2017 at 7.00 pm*

To:

Cllr A. Jackman (Chairman)
Cllr M.L. Sheehan (Vice-Chairman)

Cllr Sophia Choudhary
Cllr Liz Corps
Cllr A.H. Crawford
Cllr B. Jones
Cllr S.J. Masterson
Cllr M.D. Smith
Cllr L.A. Taylor
Cllr Jacqui Vosper
Cllr J.E. Woolley

Enquiries regarding this agenda should be referred to the Committee Administrator,
Kathy Flatt, Democratic and Customer Services, Tel. (01252 398829) or email
kathy.flatt@rushmoor.gov.uk.

A G E N D A

1. **MINUTES – (Pages 1 - 4)**

To confirm the Minutes of the Meeting held on 28th November, 2016 (copy attached).

2. **THE AUDIT PLAN – (Pages 5 - 22)**

To receive a report from Ernst & Young (copy attached) which sets out how the company will carry out its responsibilities as auditor for the audit of the 2016/17 financial year.

3. **CERTIFICATION OF CLAIMS AND RETURNS ANNUAL REPORT 2015/16 – (Pages 23 - 32)**

To receive a report from Ernst & Young (copy attached) which summarises the results of the audit work on the Council's major grant claim under the Housing Benefits Subsidy Scheme for the financial year 2015/16.

4. **EXTERNAL AUDITOR'S SECTOR BRIEFING – (Pages 33 - 42)**

To receive a copy of Ernst & Young's local government and audit committee briefing paper (copy attached).

5. **SELECTION OF THE MAYOR AND DEPUTY MAYOR 2017/18 – (Pages 43 - 44)**

The Chief Executive to report on the outcome of the selection process for the Mayor-Elect and Deputy Mayor-Elect 2017/18. A copy of the criteria for the selection process is attached for information. The Committee will be asked to make a recommendation to the Council.

6. **FEES AND CHARGES - SKIN PIERCING – (Pages 45 - 46)**

To consider the Head of Environmental Health and Housing's Report No. EHH1702 (copy attached), which seeks approval for revised fees and charges for skin piercing registration functions provided by the Environmental Health and Housing Service, to come into effect on 1st April, 2017.

7. **INTERNAL AUDIT UPDATE – (Pages 47 - 52)**

To receive the Audit Manager's Report No. AUD1701 (copy attached) on internal audit work undertaken during September to December, 2016.

8. **ANNUAL TREASURY MANAGEMENT STRATEGY 2017/18 AND PRUDENTIAL INDICATORS FOR CAPITAL FINANCE – (Pages 53 - 80)**

To consider the Head of Financial Services' Report No. FIN1703 (copy attached), which sets out the Treasury Management Strategy 2017/18, Prudential Indicators for Capital Finance and the Minimum Revenue Provision Statement for submission to the Council on 23rd February, 2017.

9. **FOLLOW UP FROM AUDIT RESULTS REPORT – (Pages 81 - 84)**

To consider the Head of Financial Services' Report No. FIN1704 (copy attached) which sets out the Council's response to an issue raised by Ernst & Young in their annual Audit Results Report, previously reported to the Committee on 26th September, 2016.

10. **PAY POLICY STATEMENT – (Pages 85 - 92)**

To consider the Corporate Director's Report No. CD1701 (copy to follow), which seeks approval of the Pay Policy Statement for recommendation to the Council for adoption.

PUBLIC PARTICIPATION AT MEETINGS

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Committee Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.
